

MINUTES

UTAH PROFESSIONAL COUNSELOR LICENSING BOARD MEETING

October 13, 2004

**Room 457 – 4th Floor – 9:00 A.M.
Heber Wells Building**

CONVENED: 9:00 A.M.

ADJOURNED: 12:10P.M.

**Bureau Manager:
Board Secretary:**

Debra Hendren
Cheryl Tuckey, Acting Board Secretary

Board Members Present:

Gloria Miley
Marc M. Searle
Linda S. Protzman, Board Chairperson
Dean Workman

Board Members Absent:

Vacant Position

Guests:

Klare Bachman, Department Director
Karen McCall, Board Secretary

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

Read and approve the September 15, 2004 minutes.

Mr. Workman made a motion to approve the minutes. Ms. Miley seconded the motion. **The board vote was unanimous.**

PENDING BUSINESS:

CACREP Discussion Continued

Ms. Hendren reported our rules require a 60 semester hour program. BYU and the University of Phoenix meet that requirement.

Ms. Hendren asked if the board knew of any other programs that meet that requirement.

The board responded that Idaho State and University of Nevada Las Vegas (UNLV) do meet our

requirement.

Curriculum Review List

Ms. Hendren reported that Division staff contacted BYU, University of Utah, University of Phoenix and Utah State University for updated curriculum information.

A copy of the updated information was distributed to each board member.

The board thanked the Division for the information.

Waived With Credit Definition

Karen McCall reported that the University of Phoenix had been contacted regarding what “waived with credit” on transcripts means.

The University of Phoenix explained that an individual may have met that course requirement through other classes or by some other means, such as experience. That individual is given credit for the class, but does not physically take the class.

The board noted the information.

NEW BUSINESS:

APPOINTMENTS:

9:30 A.M.

Bradley Garvin, Probationary and Exit Interview

Mr. Garvin met for exit interview. The board reviewed Mr. Garvin’s file.

Mr. Garvin submitted a report on the ethics book he read.

The board commented that Mr. Garvin has worked hard on his probation and the board appreciated Mr. Garvin incorporating the ethical standards he learned from the book into his own situation.

The board determined Mr. Garvin has met the requirements of the 3 year probation and recommended termination of probation.

10:00 A.M.

Daniel Johnston, Probationary Interview
(Compliance Interview)

Mr. Johnston met for the probationary compliance interview. Mr. Johnston brought a letter for the board from his psychologist, Dr. Brunson. Mr. Johnston reported that he has finished his portion of the psychological evaluation. Dr. Brunson will send the evaluation to the board. Mr. Johnston requested the board to give him recommendations on where to obtain the 20 hours continuing education in ethics and values. Mr. Johnston reported to the board he is not working in the counseling field.

The board found Mr. Johnston in compliance. Ms. Hendren and the board recommended Mr. Johnston check mental health websites for conferences and seminars and possibly contact the University of Phoenix for specific courses.

Mr. Johnston's next appointment will be on November 10, 2004 to put him back on his regular quarterly schedule.

NEW APPLICATIONS:

Heather Allred, Intern

The board reviewed the education and recommended licensure as a Certified Professional Counselor Intern.

Marc Christensen, Intern

The board reviewed the education and recommended licensure as a Certified Professional Counselor Intern.

Ryan Christensen, Intern

The board reviewed the education and recommended licensure as a Certified Professional Counselor Intern.

Hermin Falahati, Intern

The board reviewed the education and determined Ms. Falahati is deficient 6 semester hours or 9 quarter hours in the area of Internship or 5 years of supervised mental health therapy.

Loralee L Gacioch, Intern

The board reviewed the education and recommended licensure as a Certified Professional

Counselor Intern.

Neil R Goslin, Intern

The board reviewed the education and recommended licensure as a Certified Professional Counselor Intern.

Otis G Harrison, Intern

The board reviewed the education and recommended licensure as a Certified Professional Counselor Intern.

LeAnne L Huff, Intern

The board reviewed the education and recommended licensure as a Certified Professional Counselor Intern.

Melissa G Huntington, Intern

The board reviewed the education and recommended licensure as a Certified Professional Counselor Intern.

Jon Nathan Jensen, Intern

The board reviewed the education and determined Mr. Jensen is deficient 1 semester hour in the are of Practicum and deficient 5 semester hours in Other Behavioral Science courses.

The board noted Mr. Jensen graduated from a 55 hour semester program and Utah requires a 60 hour semester program.

Annamaria LaDamus, Intern

The board reviewed the education and recommended licensure as a Certified Professional Counselor Intern.

Lynda Perkins, Intern

The board reviewed the education and recommended licensure as a Certified Professional Counselor Intern.

Aura Royo-Snarr, Intern

The board reviewed the education and noted the Utah application has not been used. The board requested the education be submitted on the Utah approved education forms for the board to complete the education review.

Sarah Schindler, Intern

The board reviewed the education and determined that Ms. Schindler is deficient 3 semester hours in the area of Internship.

The board noted Ms. Schindler has not submitted official transcripts documenting the “Summer

Internship". The board requested the transcripts as they may document the completion of the internship area.

Robert Snarr, Intern

The board reviewed the education and recommended licensure as a Certified Professional Counselor Intern.

RECONSIDERATIONS;

Joe Christensen, Additional Information

The board reviewed Mr. Christensen's additional educational information and determined Mr. Christensen is still deficient in the following areas:

- 1. Deficient 1 semester hour in the area of Professional Roles and Standards.**
- 2. Deficient 2 semester hours or 3 quarter hours in the area of Individual Counseling Theory.**
- 3. Deficient 2 semester hours or 3 quarter hours in the area of Group Counseling Theory.**
- 4. Deficient 3 semester hours in the area of Human Growth and Development.**
- 5. Deficient 3 semester hours or 5 quarter hours in the area of Cultural Foundations.**
- 6. Deficient 1 semester hour in the area of the Internship.**
- 7. Deficient 7 semester hours in Other Behavioral Science Courses.**

The board noted Mr. Christensen completed a 42 semester hour program and Utah requires a 60 semester hour program.

Roger Van Komen, Additional Information

The board reviewed Mr. Van Komen's additional information. The board determined Mr. Van Komen is still deficient 6 semester hours or 9 quarter hours in the area of Intership.

The board requested Mr. Van Komen submit a letter from a mental health therapist stating he has 5 years supervised experience.

Wendy Wells, Additional Information

The board reviewed Ms. Wells' additional information. The board determined that Ms. Wells is still deficient in the following areas:

- 1. Deficient 2 semester hours or 3 quarter**

hours in the area of Professional Roles and Standards.

- 2. Deficient 2 semester hours or 3 quarter hours in the area of Tests and Measurement Theory.**
- 3. Deficient 2 semester hours or 3 quarter hours in the area of Advanced Assessment of Mental Status.**
- 4. Possibly deficient in Other Behavioral Science courses.**

The board noted Ms. Wells completed a 55 semester hour program and Utah requires a 60 semester hour program.

DISCUSSION ITEMS:

Klare Bachman, Department Director

Ms. Bachman met with the board to observe and to meet board members. Ms. Bachman reviewed several Department Division goals with the board as follows:

1. Work toward no backlog of applications;
2. Review the national and Utah requirements of each profession to determine uniform requirements where possible;
3. Move toward Division staff reviewing and approving more of the applications;
4. Encourage more professionals to renew their licenses on-line.

The board thanked Ms. Bachman for meeting.

New Board Member

Ms. Hendren reported the Governor has appointed a new board member, Russell Gaede. Mr. Gaede was unable to meet today and will meet next month.

The board noted the information.

Audit Update

Ms. Hendren reported that 93% of the audited continuing education has been submitted, reviewed and renewed. Ms. Hendren stated 29 have been audited and 2 have not yet submitted information

The board asked the process for people who do not complete the audit.

Ms. Hendren stated we can give an extension or waive the requirement. Some people have deaths or illness

and request extensions or ask the requirement be waived. Some people would meet with the board. Some people just do not complete the audit. The Division could renew with conditions or recommend their license not be renewed.

The board thanked Ms. Hendren.

NEXT MEETING SCHEDULED FOR:

November 10, 2004

MEETING ADJOURNED AT:

12:10 P.M.

Date Approved

Chairperson, Utah Professional Counselor Licensing Board

Date Approved

Bureau Manager, Division of Occupational & Professional Licensing